

Eve Harbison

210 Francis Ave, East Norriton, PA 19401 | 484.612.5140 | eveharbison13@gmail.com

EDUCATION

Bachelor of Arts in Communication and Sociology

Messiah College, Mechanicsburg, Pennsylvania

Expected Graduation: December 2019

- GPA: 3.98/4

- Dean's List: 2016-2018

Study Abroad: Temple University Rome, Rome, Italy, Fall 2018

- Earned 14 credit hours while learning skills of adaptability and intercultural communication

Teaching Assistant, Messiah College Communication Department, Spring 2019

- Assist in teaching, grading, and research for Rhetorical Theory & COMM 101

RH Flowers Scholar, 2018-2019

- Engage in conversations and events on race, culture, and reconciliation

RELATED EXPERIENCE

Professional Services Intern, Frontline Education, May 2018 – Present

- Optimize the workflow of an internal planning tool
- Coordinate communication platforms both internally and externally
- Collaborate across teams to assist in managing and completing projects
- Facilitate catering and venues for events
- Created a Schoox course on time-management for Frontline Education

Student Caller, Messiah College Admissions Office Call Center, February 2017 – May 2019

- Communicate with prospective and accepted students about Messiah College
- Assist Admissions Counselors through various call project to gain awareness
- Guide prospective and accepted students through potential major choices
- Market Messiah College through calls

Humanities Fellows, Messiah College Humanities Department, 2017-2018

- Collaborated with team members on varying projects linked to Harrisburg
- Conducted research
- Organized Messiah College's Humanities Symposium
- Marketed the Humanities Program through social media sites

ADDITIONAL EXPERIENCE

- **Manager**, Menchie's Frozen Yogurt, 2014 – Present
- **Volunteer**, Central Pennsylvania Food Bank, 2019
- **Official Student Blogger**, Temple University Rome, Fall 2018
- **Student Ambassador**, Messiah College Admissions Office, 2017 - 2018
- **Student Senate**, Student Government Association, Messiah College, 2017

COMPUTER SKILLS

- Proficient with Confluence, Cvent, NetSuite, DocuSign, Wrike, SPSS, and Schoox